



**Community Assets & Opens Spaces Committee
Wednesday 08th July 2026**

Agenda Item 12

**Vision 4 Wroughton & Parish Council
Maintenance Agreement / SLA for the Maintenance of Willowbrook Gardens**

Purpose of the Report

1. The purpose of this report is to provide members with an overview of the relationship and respective responsibilities between **Wroughton and Wichelstowe Parish Council** and **Vision 4 Wroughton** regarding the management and maintenance of Willowbrook Gardens
2. This report is intended to support discussion and enable members to understand current responsibilities, identify any areas requiring clarification, and agree future actions where appropriate.

Vision 4 Wroughton (V4W) – The History

Vision 4 Wroughton (V4W) was established in 2004 following an initiative by the Market Towns Programme, in partnership with Swindon Borough Council, to develop a Community Strategic Action Plan for Wroughton.

The organisation was subsequently formalised as an independent community group with its own constitution and governance arrangements. Vision 4 Wroughton operates under its own community group insurance policy, ensuring that the organisation and its volunteers are insured when carrying out authorised activities on behalf of the group. This insurance is separate from the Parish Council's insurance arrangements.

V4W managed by a committee of local volunteers drawn from the community, whose role is to identify, develop and deliver projects that improve the village environment and community facilities. V4W works collaboratively with the Parish Council, local organisations, landowners and funding bodies to bring forward projects that benefit residents. They also help with the maintenance of Ashen Copse, an area of land belonging to the Codrington family.

Background

A number of community assets and landscaped areas within the Willowbrook Gardens are maintained by either the Parish Council, V4W, Swindon Borough Council, the Environment Agency or through shared arrangements.

To assist Members in reviewing these responsibilities, the following schedule has been listed to identify areas of responsibility.

	Area of Maintenance	Ownership / Asset Insured	Maintenance / Upkeep
1	Footpaths	SBC (lease to W&WPC)	W&WPC
2	Planted Areas	W&WPC	V4W
3	Shrubs	W&WPC	V4W
4	Grass areas	SBC (lease to W&WPC)	W&WPC
5	Grass Edging	SBC (lease to W&WPC)	W&WPC and or V4W
4	Hedges	W&WPC	V4W
5	Millenium Wall	W&WPC	W&WPC
6	Millenium Wall Hedge	W&WPC	V4W
7	Compost Bins	V4W	V4W
8	Litter Bins	W&WPC	W&WPC
9	Dual Purpose Bin	W&WPC	W&WPC
10	Lighting Columns	W&WPC & SBC	W&WPC & SBC
11	Finial	W&WPC	V4W and or W&WPC
12	Benches	SBC (lease to W&WPC)	W&WPC
13	Aeroplane Seats	W&WPC	V4W & RBL
14	Notice Board	V4W	V4W
16	Wooden sleeper / planted raised bed	V4W	V4W
17	Green Metal Fencing	V4W	W&WPC or external contractor
18	Stream	EA	EA and or W&WPC if practical
19	Signage (fire assembly point)	ECC	ECC

Consider the following recommendations:

Members are requested to:

- 1. Note the purpose of this report.**
- 2. Review each maintenance area listed above 1 – 18.**
- 3. Identify and record the current or proposed responsibility for each asset. Agree any actions required to clarify responsibilities between Wroughton and Wichelstowe Parish Council and Vision 4 Wroughton.**