

## Emma Freemantle

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**From:** Katy Cena  
**Sent:** 25 June 2026 11:16  
**To:** 'Frank Donachie'; Jacqui Philpott; Shaun Bradshaw; Councillor Martin Barrett; Martin Mansfield; Ross Sheppard  
**Cc:** Emma Freemantle  
**Subject:** RE: Wroughton Closed Churchyard

Hi Frank,

Thanks for your help and all the information you have given me.

I believe Emma will update everyone at the next Full Council meeting

Kind regards  
Katy

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**From:** Frank Donachie <FDonachie@swindon.gov.uk>  
**Sent:** 24 June 2026 13:37  
**To:** Katy Cena <admin@wroughton.gov.uk>; Jacqui Philpott <JPhilpott@swindon.gov.uk>; Shaun Bradshaw <SBradshaw@swindon.gov.uk>; Councillor Martin Barrett <MBarrett4@swindon.gov.uk>; Martin Mansfield <MMansfield@swindon.gov.uk>; Ross Sheppard <RSheppard@swindon.gov.uk>  
**Cc:** Emma Freemantle <clerk@wroughton.gov.uk>  
**Subject:** RE: Wroughton Closed Churchyard

Hello Katy

Coincidentally I have just returned from a meeting at the church yard with Fran (Volunteer) and Cllr Martin Barret.

FYI – we had a long conversation about the maintenance of the cemetery, moreover what the volunteers are doing. I've outlined my responsibility with regards to the trees and further explained I no longer manage Grounds Maintenance.

Shaun – we had a discussion around helping with the upkeep of the cemetery. Martin Mansfield and I used to attend meeting with the volunteer but, that fizzled out. I know we have no capacity, so was thinking, is there any scope for asking Ross and the country parks volunteers for support in some way.

### **Help required.**

- Topping up some of the sunken graves with topsoil – soil is on site I believe
- Pruning off low level branches (head height only) to offer clearance over some of the graves.
- Green waste collection – I did put a couple of green waste bins up there but, apparently, they are no more. The way it worked was - They would fill the bins, and we would collect once a month
- Grass cutting to access certain graves – to be discussed further?

I have explained we have no formal capacity for any of this, so I am just reaching out to see if our volunteers in country parks have any suggestions.

Kind regards  
Frank

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**From:** Katy Cena <[admin@wroughton.gov.uk](mailto:admin@wroughton.gov.uk)>  
**Sent:** 24 June 2026 12:55  
**To:** Frank Donachie <[FDonachie@swindon.gov.uk](mailto:FDonachie@swindon.gov.uk)>; Jacqui Philpott <[JPhilpott@swindon.gov.uk](mailto:JPhilpott@swindon.gov.uk)>  
**Cc:** Emma Freemantle <[clerk@wroughton.gov.uk](mailto:clerk@wroughton.gov.uk)>  
**Subject:** Wroughton Closed Churchyard

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Hi Frank,

I hope you and your team are coping ok in this heat!

Some of the councillors have been enquiring about the grass cutting at the closed churchyard and when its managed to be done.

In addition, they are also asking for any details about the tree works there.

Kind regards,

**Katy Cena**  
Allotments & Administration Officer



**My Hours Of Work Are The Following:**

**Monday:** 08:45–16:35  
**Tuesday:** 08:45–16:35  
**Wednesday:** 08:45–16:05  
**Thursday:** 08:45–14:45  
**Friday:** Non Working Day

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