



WROUGHTON & WICHELSTOWE PARISH COUNCIL

Friday 3 July 2026

Dear Councillor

You are summoned to attend
a meeting of the **COMMUNITY ASSETS & OPEN SPACES COMMITTEE**
on **Wednesday 8 July 2026** at **7:30pm** in the **Ellendune Community Centre**.

A handwritten signature in black ink, appearing to read "Emma Freemantle".

Emma Freemantle
Parish Clerk

AGENDA

1. **Apologies**

To receive apologies.

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

3. **Public Questions (Maximum of 10 minutes)**

To receive and respond to any questions, comments or representations from the public.

4. **Minutes**

To **APPROVE** the minutes of the meeting held on Wednesday 10 June (copy attached).

5. **Actions from the Previous Meeting**

To **NOTE** the following actions from the meeting held on 20 May 2026:

5.1 The Deputy Clerk has asked Bauer Media to include upgrades to bus shelters at Listers and Thorney Park in with the new Perrys Lane shelter. Confirmation on whether this is feasible is yet to be received.

5.2 One new 5mph speed sign has been purchased for the allotment track and has been added to the grounds team's programme of works.

6. **Updates from Committee Chair**

To **NOTE** any verbal updates from the Chair.

7. **Update on Plans for a New Children's Home in Wichelstowe**

Cllr Kate Tomlinson, Swindon Borough Council's Cabinet Member for Children and Education, will attend to update members on plans for a new children's home in Wichelstowe (copy attached).

8. **Request to Move a Litter Bin at Kellsboro Avenue**

To **NOTE** the report about a request to relocate a litter bin at Kellsboro Avenue and **CONSIDER** the recommendations (copy attached).

9. Bowls Club Footpath

To receive a verbal update from the Deputy Clerk.

10. Parish Council Projects and Priorities 2026 and Beyond

To **NOTE** that the informal projects meeting will take place on 17 August 2026 at 7pm.

11. Parish Church Clock and Turret

To receive an update in relation to the parish church clock and turret and to consider setting a budget for the 2027/28 financial year (copy to follow).

12. Vision 4 Wroughton: Maintenance of Willowbrook Gardens

To **NOTE** the maintenance agreement between the parish and V4W for upkeep and responsibility for Willowbrook Gardens (copy to follow).

13. Exclusion of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: To review confidential legal advice

14. Legal Advice regarding the Moormead Road Allotments

To **NOTE** the recent legal advice received by the parish council in relation to the Moormead Road allotments (copy to follow).

15. Committee Project Tracker

To **NOTE** the Community Assets & Open Spaces Committee Project Tracker.

16. Future Agenda Items

For members to suggest any future agenda items for consideration by the committee.

Members of Committee (9 / Quorum 5)

Cllr Lisa Campisano (Chair)

Cllr Mark Trigg (Vice Chair)

Cllr Yathi Bangalore

Cllr Martin Barrett

Cllr Lauren Coady

Cllr Debbie Hooper

Cllr John Hewer

Cllr Tony Moglione

Cllr Holly Woodward

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.