

WROUGHTON & WICHELSTOWE PARISH COUNCIL



PARISH COUNCIL MEETING to be held on **MONDAY 22nd JUNE** at **7:30pm** at
The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW

MINUTES

Attending

Councillors:

Cllr J Hewer
Cllr L Campisano
Cllr G Cook
Cllr M Smith
Cllr M Trigg
Cllr H Woodward
Cllr D Hooper
Cllr D Archer
Cllr M Courtliff
Cllr T Moglione
Cllr R Easter
Cllr S Pajak
Cllr Y Bangalore
Cllr L Coady

Officers:

Clerk, Emma Freemantle
Deputy Clerk, Thomas Howarth
Finance Officer, Zoe Dyer

FC/029

Apologies

To receive apologies.
Cllr M Barrett

FC/030

Declarations of Interest & Applications for Dispensation

There were no declarations of interest or applications for dispensation.

FC/031

Public Questions

None Present

FC/032

Minutes of the Previous Meeting

Members RESOLVED to confirm as a true record the minutes of the Full Council meeting held on 17th May 2026.

Action: FC/007 typo to correct.

FC/033

Chairs Report

Members received an update from the Chair, a copy is attached as Appendix A in the Minute Book.

FC/034

Ward Councillor Update – Cllr G Cook, Cllr M Courtliff and Cllr M Barrett.

To receive a report from Swindon Borough Ward Councillors.

Members received a written report from Cllr M Barrett, a copy of which is attached as Appendix B in the Minute Book.

A handwritten signature in black ink, appearing to be "G. Cook".

Cllr G Cook provided the following updates:

Barrett Way Car Park: This is not currently considered a priority for works.

Brimble Hill Wall: No further update has been received. Due to ongoing legal matters, Nick Gardener is unable to provide any additional information at this time.

Langton Park: Enquiries have been made regarding reports of a motorhome using the road. Jason Alsop has also confirmed that seven new houses are planned for Langton Park.

Coronation Road (Garages): Members were saddened to hear that the lady who had fallen from her wheelchair has passed away. Condolences were noted.

Cllr M Courtliff provided the following updates:

Brimble Hill: A further update is expected within the next couple of weeks.

Road Markings: The double white lines will be renewed. Lining works in Barrett Way have been instructed and are expected to be completed shortly. These works will be carried out by a different contractor from the one responsible for the yellow lines.

Housing: Following the recent fire a couple of weeks ago, a number of red flags have been identified. Housing officers have been asked to improve communication and engagement with residents.

Cllr H Woodward:

Stone Cutter Lane: Concerns were raised about the poor condition of the area, with reports of rubbish being thrown over into the lane. This issue has been highlighted for further attention.

FC/035

Committee Membership

Members RESOLVED to remove Cllr M Courtliff from the Planning & Highways Committee. The Chair invited everyone to the next meeting with the aim to elect a further member onto the committee as quickly as possible.

FC/036

Parish Council Representatives' Report

To receive reports from Members of outside bodies:

Transport Reps – Copy of the report from Graham Overbury attached, copy attached as Appendix C in the Minute Book.

Duck Race Committee - Thank you to the Duck Race Committee for grant funding.

Wroughton & Wichelstowe Closed Churchyard – No Update this month.

Wroughton History Group – No update this month.

FC/037

Friendship Café

Members receive a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library, all NOTED the continued success and the 102nd birthday of one of the members.

FC/038

Wroughton Carnival – Saturday 04th July

Members received a verbal update from the Clerk and consider if parish councillor attendance for the event is possible as either a stall holder or part of the committees volunteer team. A copy of the report is attached as Appendix D in the Minute Book.

Members RESOLVED to agree the stand will go ahead and be manned by Cllr S Pajak, Cllr T Monglione, Cllr M Courtliff, Cllr M Trigg, Cllr M Smith, Cllr D Hooper, Cllr D Archer, Cllr L Campisano and Cllr Y Bangalore.

FC/039

Wroughton Community Library

Members received a report from the parish councils Library Supervisor, a copy is attached as Appendix E in the Minute Book.

FC/040

Swindon Local Councils Forum (SLCF)

Members received the minutes from the last SLFC meeting on 12th March 2026, copy attached as Appendix F in the Minute Book.

The agenda for the next meeting is also attached as Appendix G.

The Chair provided an update and advised that Cllr S Pajak has been elected as the new Chair of the forum and taken over from Cllr V Manro.

Cllr S Pajak then informed the parish council that subjects discussed at last form were, Planning changes which are coming to effect form 31st October 2026, the Local Plan, Science Park application, Dog Fouling and Road Safety Cameras.

FC/041

Youth Work – Young Swindon and Wiltshire (SMASH)

Members received an update from the Youth Team, copy is attached as Appendix H in the Minute Book, link to their website can be found here -

<https://youngswindonandwiltshire.org.uk/>

Questions to go back to the Youth Team, can clarification be made over what interaction means in real terms, is that the same individuals each week or new people attending so new interactions?

FC/042

Wichelstowe Sports Hub Update

Members received an update regarding recent meetings with Swindon Borough Councils Joint Venture Team and Wiltshire FA in relation to the future of the Wichelstowe Sports Hub Plans.

All RESOLVED to AGREE to approve the request from Wroughton & Wichelstowe Youth Football Club for endorsement by Wroughton & Wichelstowe Parish Council as the Grassroots Partner Club for the Wichelstowe Sports Hub, to help progress collaborative working. Copy of the request is attached as Appendix I.

All NOTED that the recent meeting with the Wiltshire FA and SBC have both been positive, it is hoped that works on the pavilion itself should start in January 2027.

FC/043

Parish Council Meeting Venue – The Deanery CE Academy (Wichelstowe)

To note the following Finance & General Purposes Committee and Full Council Meetings only are taking place at the new venue above, address Peglar's Way, Wichelstowe, Swindon, SN1 7DA:

20th July 2026 – 6.45pm and 7.30pm

21st Sep 2026 - 6.45pm and 7.30pm

21st Dec 2026 - 6.45pm and 7.30pm

March 2027

FC/044

Benet and Sutton Charity

All NOTED the Charity background and constitutional information, copy is attached as Appendix J in the Minute Book.

All NOTED the Charity accounts as at 31 March 2025, copy attached as Appendix K in the Minute Book.

Cllr Cllr H Woodward provided a verbal update regarding the charity activity, current members and financial arrangements.

It was reported that there had been no activity for the past nine months. Cllr Woodward has taken on the role of Chair, and the charity's accounts, provided by Phil Harrison, are now held by the Parish Office. It was noted that applications for funding had been invited in September, but no responses had been received. The committee agreed that a further funding round will be launched in September, with awards expected to be made from 10 July onwards where appropriate. Eligibility will be extended to include residents of the Deanery, as this area now falls within the parish, as well as village residents progressing to further education. Information



about the charity and the application process will be published on the Parish Council website. It was noted that there had been some confusion, with the committee believing the charity was being administered by the Church. The current maximum grant is £300 per applicant; however, the committee is considering increasing this to £500. Members also noted that the charity's funds originate from a number of historic charitable trusts dating back to the 1700s, and that the long-term intention is to distribute the remaining funds and subsequently wind up the trust. The update was NOTED.

FC/045 Ellendune Community Centre Working Party

The notes of the working party meeting held on 15th June 2026, the SLA and Terms of Reference are deferred until the next meeting.

FC/046 Annual Governance Statement

Members RESOLVED to approve and sign the Annual Governance Statement 2025/26 as part of the 2025/26 Annual Return. A copy is attached as Appendix K in the Minute Book.

FC/047 Accounting Statement

Members RESOLVED to approve the Accounting Statement 2025/2026 of the Annual Return for the External Auditor. A copy is attached as Appendix L in the Minute Book.

FC/048 Future Agenda Items

Planning and Highways - Inverary road, between the two schools. Land is very poor state. School have been contacted about who owns the road. Schools don't want to take it, SBC don't want to take it on.

Cllr ID cards. Cost up Lanyards, and ID cards. So for door knocking people know who we are.
Speed Data – Publish data already received for speeding on Brimble hill. Look at how this is published with correct information and refer residents to website not post direct to FB.

The meeting closed at 20:26

Signed.....

Date.....

Chair of the Council