

**WROUGHTON & WICHELSTOWE
PARISH COUNCIL**



16th September 2026

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 21st September at 7:30pm at**
The Deanery CE Academy , Peglars Way, Wichelstowe, Swindon, SN1 7DA

A handwritten signature in blue ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

Attending

1. **Apologies**
To receive apologies.
2. **Interviews for Co Opted Parish Councillor**
To interview perspective candidates for the co-option vacancy.
3. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2026.
4. **Public Questions**
To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).
5. **Minutes of the Previous Meeting**
To confirm as a true record the minutes of the Full Council meeting held on 20th July 2026 (Copy attached).
6. **Co Option of parish councillors.**
To welcome and Co Opt a new parish councillor onto the parish council and sign their declaration of office.
7. **Chairs Report**
To receive a report from the Chair.
8. **Wroughton and Wichelstowe Parish Council**
To formally adopt "Wroughton and Wichelstowe" as the name of the Parish Council and parish area, reflecting the established geographic area and ward designation since the parish's creation.

9. **Ward Councillor Update – Cllr G Cook, Cllr M Courtliff and Cllr M Barrett.**
To receive a report from Swindon Borough Ward Councillors.
10. **Committee Membership**
To elect a new member onto the Community Assets and Open Spaces Committee (Membership = 7)
11. **Parish Council Representatives' Report**
To receive reports from Members of outside bodies:
- 11.1 Transport Reps
 - 11.2 Duck Race Committee
 - 11.3 Wroughton & Wichelstowe Closed Churchyard
 - 11.4 Wroughton History Group
 - 11.5 Bennet & Sutton Charity
12. **Friendship Café**
To receive a verbal update from Cllr D Archer and Cllr L Campisano regarding recent activities at the new Friendship café in the Wroughton Library.
13. **Swindon Local Councils Forum (SLCF)**
- 12.1 To note the minutes from the previous meeting in September and copy of the agenda ahead of the forum meeting on 18th June 2026 (copy attached)
 - 12.2 To receive a verbal update from the Cllr S Pajak ahead of the next meeting agenda – agenda dated 24th September 2026.
14. **Wroughton Community Library**
To receive a report from the parish councils Library Supervisor (Copy attached)
15. **Youth Work Update – Young Swindon and Wiltshire**
To receive an update from Young Swindon and Wiltshire regarding the parish councils youth provision (Copy attached)
16. **Community Projects and Events Officer Updates**
- 16.1 **Remembrance Sunday** report – to consider the report and recommendations for this years' service on Sunday 08th November 2026 (Copy attached).
 - 16.2 **Christmas Light Switch on Event** – to consider the report and recommendations for this year's Event taking place on Saturday 26th November 2026 (Copy attamed).
 - 16.3 **First Aid Villages** – to receive an update and report on First Aid Villages scheme and note the next session is Saturday 26th September 2pm – 5pm at the Ellendune Community Centre (Copy attached).
17. **Wichelstowe Developments**
- 17.1 To note the attached suggested framework plan for the site covering all of East, Middle and West Wichelstowe and note that the parish council will be meeting with the Joint Venture Team (SBC) to discuss further detail, before the plan is submitted to Cabinet in December 2026. (Copy attached).
 - 17.2 To note South Swindon Parish Councils involvement with the land to the East of Wichelstowe.
 - 17.3 To note that the Habitat Plan has been discussed and agreed for specific sites within the Wroughton & Wichelstowe Parish Council boundary as part of the Community Assets and Open Spaces Committee (Copy attached).

18. Ellendune Community Centre Kitchen Works and Grant Funding

To note the Clerk's report regarding the kitchen refurbishment at Ellendune Community Centre, including the retrospective approval provided by members via email, and to note the successful funding secured from the Nationwide Grant Scheme and the Friends of Ellendune Community Centre towards the refurbishment costs. (Copy attached)

19. Future Agenda Items

To table any future agenda items raised by members.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.