



## WROUGHTON & WICHELSTOWE PARISH COUNCIL

Friday 25 September 2026

Dear Councillor,

You are summoned to attend  
a meeting of the **PLANNING & HIGHWAYS COMMITTEE**  
on **Wednesday 30 September 2026** at **7:30pm** in the **Ellendune Community Centre**.

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle  
Parish Clerk

### AGENDA

1. **Apologies**

To receive apologies.

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

3. **Public Questions (Maximum of 10 minutes)**

To receive and respond to any questions, comments or representations from the public.

4. **Minutes**

To **APPROVE** the minutes of the meeting held on Wednesday 16 September 2026 (copy attached).

5. **Updates from the Committee Chair**

To **NOTE** any verbal updates from the Chair.

6. **Actions from the Previous Meeting**

To **NOTE** that the following actions from the previous meeting have been completed:

6.1 TH sent comments in support of Wichelstowe children's home to SBC and enquired as to joint messaging.

6.2 TH has contacted the Swindon and Wiltshire Road Safety Partnership to explore options for police assistance to tackle speeding.

7. **Planning Applications to be Examined**

Planning Ref: **S/HOU/26/1156**

Address: 3 Roberts Close, Wroughton, Swindon, SN4 0RS

Proposal: Erection of single storey rear extension. Loft conversion with rear dormer window.

Deadline: Not Applicable

Planning Ref: **S/LDP/26/0923**

Address: 4 Thorney Park, Wroughton, Swindon, SN4 0QR

Proposal: Certificate of Lawfulness (proposed) for the erection of rear conservatory.

Deadline: Not Applicable

Planning Ref: **S/HOU/26/1171**

Address: 44 Coronation Road, Wroughton, Swindon, SN4 9AS

Proposal: Erection of single storey side extension.

Deadline: Tuesday 13 October

**8. Planning Decisions Made by Swindon Borough Council**

Planning Ref: **S/LDP/26/1087**

Address: 44 Coronation Road, Wroughton, Swindon, SN4 9AS

Proposal: Certificate of Lawfulness (proposed) for the erection of a single storey side extension

Decision: Application Withdrawn

Planning Ref: **S/HOU/26/0947**

Address: 19 Woodland View, Wroughton, Swindon, SN4 9BD

Proposal: Erection of a single storey side and rear extension.

Decision: Permission Granted

**9. Tree Works Notifications**

None at the time of agenda dispatch.

**10. Notice of Temporary Footpath Closures**

None at the time of agenda dispatch.

**11. Temporary Event Notices**

None at the time of agenda dispatch.

**12. Neighbourhood Plan Survey Update**

To receive a verbal update from the Deputy Clerk on the current Neighbourhood Plan survey.

**13. Review of School Safe Environment Zones**

To **NOTE** a suggestion from a resident that the current School Safe Environment Zones are not working as they should and ought to be reviewed, and to **AGREE** a course of action (copy attached).

**14. Ridgeway School Overflow Car Park and Unadopted Road**

To **NOTE** any updates on the future of the Ridgeway School's overflow car park and the unadopted road that is in need of repair.

**15. P&H Committee Project Tracker**

To **NOTE** the P&H Committee Project Tracker (copy attached).

**16. Future Agenda Items**

For members to suggest any future agenda items for consideration by the committee.

**17. Exclusion Of Press and Public**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'. Reason: Confidential information.

**18. Artis Farm Planning Application**

To receive correspondence in relation to the Artis Farm application and consider a response (copy attached).

**Members of Committee (7) (4 Required for Quorum)**

Cllr Holly Woodward  
Cllr Matthew Smith  
Cllr Diane Archer  
Cllr John Hewer  
Cllr Stan Pajak  
Cllr Mark Trigg  
Cllr Martin Barrett

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.