

WROUGHTON & WICHELSTOWE PARISH COUNCIL GRANT APPLICATION FORM



Please read the attached guidelines before completing this form. Please use black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets. You will be expected to complete a short end of grant report within 30 days of the end date

A. Your organisation

Please give us the following information about your organisation:

Name of Organisation & Charity No if applicable: SWINDON FOOD COLLECTIVE 1180603

Address: THE WAREHOUSE, STONEHILL GREEN
BENTHAM, WESTLEA, SWINDON

Post Code: SN5 7DG

Description of your organisation's activities. Please list your aims and objectives.

SWINDON FOOD COLLECTIVE IS SWINDON'S ONLY FOODBANK. WE PROVIDE EMERGENCY FOOD PARCELS TO INDIVIDUALS, COUPLES & FAMILIES TO LAST 3-5 DAYS. ALL FOOD PARCELS CONSIST OF 3 MEALS A DAY OF NON-PERISHABLE FOOD, TEA COFFEE, LONG LIFE MILK, SNACKS, TOILETRIES & HOUSEHOLD CLEANING ITEMS. WE WORK ON A REFERRAL BASIS TO ENSURE OUR SERVICE USERS ARE PROVIDED SUPPORT REGARDING HOUSEHOLD FINANCES, MEDICAL & SUPPORT PRIOR TO RECEIVING A FOOD PARCEL. PLEASE SEE ADDITIONAL PAGE

How long has your organisation been in existence? 2018

B. Contact Details

Name of contact: CHLOE KIRWAN

Position: INCOME GENERATION & FUNDRAISING DIRECTOR

Address for correspondence (if different from above):

Post Code:

Tel: 07396988508 (daytime) 01793 615 646 (mobile)

Email: CHLOE.KIRWAN@SWINDONFOODCOLLECTIVE.ORG

C. Your Application

a) Brief description of project or scheme for which grant is intended

FEEDING LITTLE BELLYS IS SWINDON FOOD COLLECTIVE'S SCHOOL-HOLIDAY FOOD PROGRAMME DESIGNED TO HELP ENSURE CHILDREN EXPERIENCING FOOD INSECURITY DO NOT GO HUNGRY - PLEASE SEE ADDITIONAL PAGE

b) Who will benefit from the proposed project or scheme and how many of these are Wroughton & Wichelstowe Parish residents?

CHILDREN WITHIN THE LOCAL COMMUNITY SWINDON FOOD COLLECTIVE WORK IN PARTNERSHIP WITH RIDGEWAY SCHOOL - PLEASE SEE ADDITIONAL PAGE

c) Total cost of project or scheme: £2000 d) How much are you applying for? £2000

e) Start date of spend: OCTOBER 2026 End date of spend on project: FEB 2027

Please give an itemised breakdown of the expenditure for which this money which is being applied for.
Please include evidence (e.g. suppliers' estimates or price lists) of the likely cost of all items of expenditure where possible.

ITEM	COST £
FEEDING LITTLE BELLES BAGS	
£19 x 100	£1900
100 x BAGS	£100
TOTAL	£ 2000

d) Have you made any grant application to any other body for grant aid for this project? Yes/No. If yes please give details:

Name of organisation applied to	Amount applied for	Date of Application	Amount Received

If you have received any other sources of funding in the past year, not specified above, please give details:

AWARDED £1500 FROM STRATTON PARISH COUNCIL TO
SUPPORT KINGSDOWN SCHOOL
SUSSEX BOROUGH COUNCIL FOR FOOD PARCELS,
NOTHING YET CONFIRMED

D. Previous Applications

Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

THIS IS THE FIRST APPLICATION WE HAVE
MADE TO WROUGHTON & WICHELSSTONE PARISH
COUNCIL

E. Additional Information

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

WE ALREADY SUPPORT THE LOCAL COMMUNITY BY
PROVIDING FOOD PARCELS. WE PARTICIPATE IN THE COMMUNITY
MORNINGS AT RINGWAY TWICE A TERM. WE ALSO HAVE
DISTRIBUTION CENTRE AT DISCOVERY CHURCH.
ALL SCHOOLS, PRE SCHOOLS, PARISH COUNCIL & THE
LIBRARY ARE READING AGENTS. WE HAVE 3 COLLECTION
POINTS WITHIN THE VILLAGE & STAFF AS WELL AS
VOLUNTEERS LIVE WITHIN THE COMMUNITY.
WE HOPE TO BE ABLE TO INCREASE OUR SUPPORT
& PARCEL PROVISIONS DURING HOLIDAYS TO CHILDREN.

F. Your Financial Situation**(not required if grant under £250)**

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- Copy of your certified or audited accounts (where applicable) from your last financial year.
- Photocopy of last 3 months recent bank statement.
- If your organisation has been in existence for less than that a year, a copy of your income /expenditure budget for your first year operation.

If you are unable to supply this information, please contact the Clerk for advice before submitting this application

G. Confirmation of organisation validity;

Please tick to confirm that you have the following in place

Requirements	
Constitution	
A committee with a minimum of 3 unrelated people	
Bank account requires 2 signatories	
Equal Opportunities Policy	
Safeguarding Policy	

FOR OFFICE USE ONLY

Date received:

Grant awarded:

Amount:

Signed: C. KIRWAN

Date: 27th AUG 2020

Please return to the Clerk, Wroughton & Wichelstowe Parish Council, ECC, Barrett Way, Wroughton, Wiltshire, SN4 9LW. All applications will be considered by the Council's Staffing & Finance committee at its monthly meeting. If you have any queries, please contact a member of staff on 01793814735 or email clerk@wroughton.gov.uk.

TO COMPLY WITH GDPR THIS DOCUMENT WILL BE RETAINED FOR THE LENGTH OF THE AGREEMENT AFTER WHICH TIME IT WILL BE DESTROYED. UNSUCCESSFUL GRANT APPLICATION FORMS WILL BE DESTROYED IMMEDIATELY.

Wroughton & Wichelstowe Parish Council Grant Application Form

Additional pages for Swindon Food Collective – Foodbank 1180603

Description of your organisation's activities. Please list your aims and objectives.

Continued - We can provide 6 food parcels over a 6-month period. We have a warehouse in Westlea and 12 food distribution centres around Swindon. We have 10 members of part-time staff and 130+ volunteers. Along with providing the public with emergency food parcels, we also work in conjunction with the NHS and provide their patients with 'Home from Hospital' food bags, freeing up much needed hospital beds. We also are piloting a scheme called 'Feeding Little Bellies', we work in conjunction with local schools to provide struggling families food parcels to children during half terms when they would normally receive free breakfast and lunch at school. During 2025, we provided over 90,000 meals to the general public, 31% of which were children.

Brief description of project or scheme for which grant is intended

Feeding Little Bellies is Swindon Food Collective's school-holiday food programme designed to help ensure children experiencing food insecurity do not go hungry when schools close and free school meals are unavailable.

For families already struggling with the cost of essentials, school holidays can place significant additional pressures on household budgets. Feeding Little Bellies provides families with additional child-friendly food specifically for this period, helping children access nutritious breakfasts and lunches at home.

We are seeking £2000 to continue and grow our established feeding little bellies provision - the grant will enable us to provide to students of Wroughton Infants & Juniors plus Wichelstowe Primary in addition to Ridgeway school and can be distributed via Ridgeway during their community morning.

Funding would be supporting families within the Wroughton & Wichelstowe Community across October half term, Christmas and February half term.

Each feeding little bellies bag costs approximately £19 and contains around five days' worth of breakfasts and lunch for a child, including items such as cereal, milk, fruit. Vegetables, pasta, pasta sauce, tinned meals and meats, squash and a small treat.

The requested £2000 would enable us to provide approximately 100 feeding little bellies bags across the three school holiday periods.

Importantly this funding would build on an existing and proven programme. Since Easter, 88 bags have already been distributed through Ridgeway school across three school holiday periods, demonstrating both the need within the community and our ability to deliver the project effectively.

The grant would therefore have a direct tangible and measurable impact, enabling approximately 100 further bags of food to reach more local children and families at times of increased financial pressure and helping ensure that no child has to face the school holidays without enough food.

Who will benefit from the proposed project or scheme and how many of these are Wroughton & Wichelstowe Parish residents?

Swindon Food Collective works in partnership with Ridgeway School, which acts as a local community hub and enables us to provide vital food support directly to Children and families in Wroughton and Wichelstowe parish.

Through this partnership, we deliver emergency food parcels to families, individuals and couples in crisis, as well as our Feeding little bellies programme during school holidays, providing additional food to families who may otherwise struggle when children are at home and free school meals are unavailable.

This is an established programme with demonstrate local need. Since Easter we have provide 88 feeding little bellies bags through Ridgeway School across three school holiday periods, supporting families identified within the local community.

By working with Ridgeway School as a trusted community hub, we can ensure support reaches families experiencing genuine financial hardship in a way that is local accessible and dignified.