



WROUGHTON PARISH COUNCIL
Full Council

September 2026

Remembrance Report

1.0 Introduction

1.1 To note Remembrance Sunday Service will take place on Sunday 8 November 2026 and that there will be a full rehearsal for uniformed groups and key participants at the war memorial on Saturday 7 November 1.30pm. There is a separate rehearsal that day at St John the Baptist and St Helen church for standard bearers only.

1.2 To approve expenditure for Remembrance Sunday.

2.0 Report Details

2.1 The Community Projects and Grants Officer has been liaising with local groups and participants to organise the Remembrance event and a meeting of key stakeholders.

2.2 The occasion will operate as usual and runs smoothly due to the significant input and work put in by our local Royal British Legion branch and we are pleased to welcome the large number of local organisations participating each year. The event will start with a church service at St John the Baptist and St Helen Parish Church followed by a parade down the High Street. Wroughton Silver Band will be in attendance and also provide the bugle soloist for The Last Post and Reveille. We are pleased to again welcome REME Reserves to assist and be involved with the day. Selected Wroughton Junior and Infant School pupils will be attending Wroughton churchyard to assist our local Royal British Legion volunteers and REME service personnel in cleaning the war graves in advance of Remembrance Sunday and these local school children will be laying poppies straight after the wreath laying event.

2.3 First Aid Cover has been organised with St Johns Ambulance and they have offered this free of charge as this is a not-for profit community event. This year we will have first aid teams up at the Parish Church who will come down with the parade and a separate team at the war memorial. Swindon Audio Hire will be providing the PA and sound system on the day. Hickmans Electrical Contractors will again check the electrical source for the sound equipment free of charge as a gesture of goodwill.

2.4 A successful road closure application has been confirmed by Swindon Borough Council and we are now awaiting formal statutory notices for display. H W Martin Traffic Management Limited will be ensuring the safety of our event by implementing the road closures and are offering this service free of charge to us.

2.5 Wroughton Silver Band will again be leading the parade and providing musical accompaniment and will not charge a fee.



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- 2.6 Ian and Jane Woodford of Royal British Legion, Wroughton will be coordinating the ordering and delivery of poppy wreaths to community groups. We anticipate that over 65 wreaths will be laid this year which will be the most ever. It is with great sadness that our D Day Veteran guest of previous years, Peter Newson, passed away earlier this year. His widow, Yasuko, intends to lay a wreath and attend our ceremony.
- 2.7 This year ex-paratrooper Tony Ellis is unavailable as Parade Marshall so we have taken this opportunity to review the organisation and hosting of the war memorial service. We are delighted to announce that Major Matthew Steven Fountain has kindly agreed to take over as our Master of Ceremonies and Parade Marshall. He will be wearing Number 1 Army service dress uniform and carrying a ceremonial sword as he is currently a serving member of military personnel.
- 2.8 Any Parish Councillors who are able to assist with the stewarding and smooth operation of the Remembrance event should contact Amanda Woodhead, Community Projects and Events Officer as soon as possible. For those able to assist, a volunteer briefing will take place at 10am on Remembrance Sunday. As always, this is a very poignant and well attended event so the support of our Parish Councillors on the day is of utmost importance. Thanks to Mark Trigg who has already volunteered for 'Team Poppy'.

3.0 Budget expenditure

First aid provision - St John Ambulance	£0
Audio hire	£100
Hickmans electrical check for PA system	£0
W&WPC Poppy Wreath including donation to Royal British Legion	£50
Wroughton Silver band	£0
	£150

3.1 Recommendations

To approve the budget expenditure for up to £200. All costs to be met from the Remembrance budget (4760/500) which contains £2000 as provision was made to hire an external road management company for the road closures but this has been secured free of charge.