



WROUGHTON & WICHELSTOWE PARISH COUNCIL

Friday 11 September 2026

Dear Councillor,

You are summoned to attend
a meeting of the **PLANNING & HIGHWAYS COMMITTEE**
on **Wednesday 16 September 2026** at **7:30pm** in the **Ellendune Community Centre**.

Emma Freemantle
Parish Clerk

AGENDA

1. **Apologies**

To receive apologies.

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

3. **Public Questions (Maximum of 10 minutes)**

To receive and respond to any questions, comments or representations from the public.

4. **Minutes**

To **APPROVE** the minutes of the meeting held on Wednesday 2 July 2026 (copy attached).

5. **Updates from the Committee Chair**

To **NOTE** any verbal updates from the Chair.

6. **Actions from the Previous Meeting**

To **NOTE** that the following actions from the previous meeting have been completed:

6.1 TH to speak to SBC's tree works team to explore how the parish council can get sight of these notifications with enough time to comment.

7. **Planning Applications to be Examined**

Planning Ref: **S/LDP/26/1087**

Address: 44 Coronation Road, Wroughton, Swindon, SN4 9AS

Proposal: Certificate of Lawfulness (proposed) for the erection of a single storey side extension

Deadline: Not Applicable

8. **Planning Decisions Made by Swindon Borough Council**

Planning Ref: **S/HOU/26/0910**

Address: The Garden Cottage, Church Hill, Wroughton, Swindon, SN4 9JS

Proposal: Erection of a single-storey rear extension

Decision: Permission Granted

9. Tree Works Notifications

Planning Ref: **S/TWC/26/0963**

Address: Woodham House East, Bakers Road, Wroughton, Swindon, SN4 0RP

Proposal: Works to trees in a Conservation area

Decision: Permission Granted

Planning Ref: **S/TWC/26/1069**

Address: 17 Greens Lane Wroughton Swindon SN4 0RJ

Proposal: Works to trees within a Conservation Area

Deadline: Permission Granted

10. Notice of Temporary Footpath Closures

None at the time of agenda dispatch.

11. Temporary Event Notices

None at the time of agenda dispatch.

12. Plans Submitted for a New Children's Home in Wichelstowe (S/26/1074)

To **NOTE** that a formal planning application has been submitted to Swindon Borough Council for a new children's home in Wichelstowe and to **AGREE** a response (copy attached).

13. Speed Survey Results: Next Steps

To **NOTE** the correspondence from Swindon Borough Council following publication of the results of recent speed surveys at Brimble Hill, Devizes Road and Wharf Road and to discuss next steps (copy attached).

14. Update on Wales and West Roadworks on Swindon Road/Moormead Road

To **NOTE** the ongoing roadworks by Wales and West on Swindon Road and Moormead Road and share any updates.

15. Road Surface Subsidence on Wharf Road

To **NOTE** the subsidence that has been reported on Wharf Road and the correspondence with Swindon Borough Council (copy attached).

16. Neighbourhood Plan Survey Update

To receive a verbal update from the Deputy Clerk on the current Neighbourhood Plan survey.

17. Update on Street Naming Suggestions

To **NOTE** the response from Swindon Borough Council in relation to the suggestions for new street names put forward by the parish council.

18. P&H Committee Project Tracker

To **NOTE** the P&H Committee Project Tracker (copy attached).

19. Future Agenda Items

For members to suggest any future agenda items for consideration by the committee.

Members of Committee (7) (4 Required for Quorum)

Cllr Holly Woodward

Cllr Matthew Smith

Cllr Diane Archer

Cllr John Hewer

Cllr Stan Pajak

Cllr Mark Trigg

Cllr Martin Barrett

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.