

**WROUGHTON & WICHELSTOWE
PARISH COUNCIL**



13th October 2026

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING

to be held on **MONDAY 19th OCTOBER** at **7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Clerk

AGENDA

Attending

1. Apologies

To receive apologies from members and to receive apologies for absence from Cllr Lisa Campisano and to consider approval, of ongoing apologies for an extended period, with the arrangement to be reviewed as appropriate.

2. Declarations of Interest & Applications for Dispensation

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2026.

3. Public Questions

To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).

4. Minutes of the Previous Meeting

To confirm as a true record the minutes of the Full Council meeting held on 21st September 2026 (Copy attached)

5. Chairs Report

To receive a report from the Chair.

6. Ward Councillor Update – Cllr G Cook, Cllr M Courtliff and Cllr M Barrett.

To receive a report from Swindon Borough Ward Councillors.

7. Committee Membership and Terms of Reference

- 7.1 To note the amendments to the parish councils Terms of Reference which reflect the change in committee membership for the Community Assets and Open Spaces Committee (Copy attached).
- 7.2 To remove Cllr H Woodward from the Community Assets and Open Spaces Committee.
- 7.3 To elect Cllr D Archer and Cllr D Sundaresh onto the Community Assets and Open Spaces Committee (New Membership = 10)

8. Working Party Information

To consider arrangements for sharing updates on ongoing discussions, actions and projects arising from the Parish Council's working parties, either before or after committee resolutions have been made.

9. Parish Council Representatives' Report

To receive reports from Members of outside bodies:

- 9.1 Transport Reps
- 9.2 Carnival Committee
- 9.3 Duck Race Committee
- 9.4 Wroughton & Wichelstowe Closed Churchyard
- 9.5 Wroughton History Group
- 9.6 Bennett & Sutton Charity

10. Friendship Café

To receive a verbal update from Cllr D Archer regarding recent activities at the new Friendship café in the Wroughton Library.

11. Wroughton Community Library

To receive a report from the parish councils Library Supervisor (Copy attached)

12. Remembrance Service – Sunday 08th November 2026

To note the update from the Community Projects and Events Officer regarding this years' service. (Copy attached)

13. Strategic Planning Session

Reminder of the parish councils Strategic Planning session for staff and councillors is taking place on Wednesday 21st October 2026 at 7pm.

14. Wiltshire Association of Local Councils (WALC) October Conference.

To note the slides and attendance of the parish council at the conference 06th October 2026 (Copy attached).

15. S137 Grant Applications

- 15.1 **Wroughton Wranglers Cricket Club** – as recommended by the F&GP Committee on 20th July (FGP/024) to APPROVE the grant application attached award amount £2,000.
- 15.2 **Wroughton & Wichelstowe Youth Football Club** – as recommended by the F&GP Committee on 21st September (FGP/049) to APPROVE the grant application attached award amount £1,000.

16. Exclusion Of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Exempt Information – Emergency Response and Resilience Planning

17. Emergency Planning

- 17.1 To note the recent meeting with the parish councils Emergency Plan Working Party and attendance from the Wiltshire and Swindon Prepared (to follow).
- 17.2 To note the recent slides, correspondence and training sessions provided by WALC and Wiltshire and Swindon Prepared to assist local communities.

18. Future Agenda Items

To table any future agenda items raised by members.

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Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.