



WROUGHTON & WICHELSTOWE PARISH COUNCIL

Thursday 1 October 2026

Dear Councillor,

You are summoned to attend
a meeting of the **COMMUNITY ASSETS & OPEN SPACES COMMITTEE**
on **Wednesday 7 October 2026** at **7:30pm** in the **Ellendune Community Centre**.

A handwritten signature in black ink, appearing to read 'Emma Freemantle'.

Emma Freemantle
Parish Clerk

AGENDA

1. **Apologies**

To receive apologies.

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

3. **Public Questions (Maximum of 10 minutes)**

To receive and respond to any questions, comments or representations from the public.

4. **Minutes**

To **APPROVE** the minutes of the meeting held on Wednesday 9 September 2026 (copy attached).

5. **Actions from the Previous Meeting**

To **NOTE** the following actions from the meeting held on 9 September 2026:

5.1 Enquiries made with Swindon Borough Council and management company FirstPort to determine responsibility for car parking matters at Ridgeway Park, and to progress with installation of two new dual-purpose bins.

5.2 Investigate moving the old Wharf Road toilet sign nearer to the Ellendune Community Centre and having a new public toilet sign at the ECC itself.

5.3 Progress with the next steps, confirm final pricing options and delegate the decision on pricing to the Chair for two new benches (one of Perrys Lane and one on the Weir Field).

5.4 Progress the next steps on obtaining a new bus stop for Perrys Lane and report any further updates back to the committee.

5.5 Investigate the feasibility of creating a map of all the parish's play areas.

5.6 Progress work on a memorial plaque for the allotment swap shop.

6. Updates from Committee Chair

To **NOTE** any verbal updates from the Chair.

7. Allotments Update

7.1 To **NOTE** the report from the Annual Allotment Meeting that took place on Monday 28 September and to **AGREE** the rent increases of 5% in October 2026 and a further 5% in October 2027 (copy attached).

7.2 To **NOTE** the request from the holder of Plot 120 for free rent for a further 12 months and to **AGREE** a decision (copy attached).

7.3 To **NOTE** the report from the Allotment Working Party meeting that took place on Tuesday 8 September (copy attached).

8. Parish Council's Business Waste Contract

To **NOTE** the report and the parish council's business waste contract in light of the planned changes to national recycling rules from March 2027 (copy attached).

9. Parish Council Tree Works

To receive a verbal update on the schedule of ongoing tree maintenance across the parish.

10. Moat Pond Update

To **NOTE** the update report on Moat Pond and **CONSIDER** the recommendations (copy attached).

11. Orchard Tree Pruning

To **NOTE** the report and **CONSIDER** the recommendations (copy attached).

12. Committee Project Tracker

To **NOTE** the Community Assets & Open Spaces Committee Project Tracker.

13. Future Agenda Items

For members to suggest any future agenda items for consideration by the committee.

Members of Committee (9 / Quorum 5)

Cllr Lisa Campisano (Chair)

Cllr Mark Trigg (Vice Chair)

Cllr Yathi Bangalore

Cllr Martin Barrett

Cllr Lauren Coady

Cllr Debbie Hooper

Cllr John Hewer

Cllr Holly Woodward

Cllr Stan Pajak

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.