WROUGHTON & WICHELSTOWE PARISH COUNCIL

Thursday 29 October 2026

Dear Councillor,

You are summoned to attend
a meeting of the **COMMUNITY ASSETS & OPEN SPACES COMMITTEE**
on **Wednesday 4 November 2026** at **7:30pm** in the **Ellendune Community Centre.**



Emma Freemantle
Parish Clerk

AGENDA

1. **Apologies**
   To receive apologies.

2. **Declarations of Interest & Applications for Dispensation**
   To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

3. **Public Questions (Maximum of 10 minutes)**
   To receive and respond to any questions, comments or representations from the public.

4. **Minutes**
   To **APPROVE** the minutes of the meeting held on Wednesday 7 October 2026 (copy attached).

5. **Actions from the Previous Meeting**
   To **NOTE** the following actions from the meeting held on 9 September 2026:
   5.1 To ask the contractor to examine the condition of the Secret Garden path and speak to the Grounds Team to ensure the path is safe before repair work starts.

   5.2 To liaise with SBC and WALC to ensure the parish council has considered all options ahead of the waste collection changes in March 2027.

6. **Updates from Committee Chair**
   To **NOTE** any verbal updates from the Chair.

7. **Update on New Bus Shelter for Perry's Lane**
   To receive a verbal update on the work being undertaken to install a new bus shelter on Perry's Lane.

8. **Weed Treatment in Wroughton**
   To **NOTE** that Swindon Borough Council intends to carry out weed treatment in Wroughton on Monday 16 November (copy attached).

9. Tree Care

9.1 To receive a verbal update on work to replace dead trees during the winter dormancy period, and to **NOTE** the retrospective approval of £100 to be spent on hedgerow planting at the allotments (budget code **4650/450**) (copy attached).

9.2 To **NOTE** the tree survey works recently carried out by the parish council's appointed tree surgeon (copy to follow).

10. Update on New Bins at Ridgeway Park

To **NOTE** the report on plans to install two new bins at Ridgeway Park (copy attached).

11. PAT Testing

To **NOTE** that PAT testing was carried out in October at the following buildings managed by the parish council: St Andrews workshop, Maunsell Way, Weir Field, Unit 1 at Wroughton Business Park and the Ellendune Community Centre.

12. Committee Project Tracker

To **NOTE** the Community Assets & Open Spaces Committee Project Tracker (copy attached).

13. Future Agenda Items

For members to suggest any future agenda items for consideration by the committee.

Members of Committee (10)

Cllr Lisa Campisano (Chair)
Cllr Mark Trigg (Vice Chair)
Cllr Diane Archer
Cllr Yathi Bangalore
Cllr Martin Barrett
Cllr Lauren Coady
Cllr Debbie Hooper
Cllr John Hewer
Cllr Stan Pajak
Cllr Dee Sundaresh

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.