COMMUNITY ASSETS & OPEN SPACES COMMITTEE PROJECT TRACKER

Projects	Project Updates	Future Comms Opportunities	Project Completion Blue = complete Green = on track Amber = ongoing but some concern or unpredicability Red = stopped or delayed

PROJECTS COMPLETED

New Litter Bin on Foxham Way	**CAOS/20:** The committee approved the request from a resident for a new bin on Foxham Way, with funds to be used from general reserves. The bin will be placed by the existing bus stops. The bin has now been installed and positive feedback has been received by the parish council on social media.	Opportunities will exist once approvals have been obtained and when the bin is installed.	
New Speed Signs for the Allotment Track	**CAOS/21:** Members agreed to install one 5mph speed sign on the middle allotment track. This has been included in the Grounds Team's programme of work. This work has now been completed.	As the audience for this project is the allotment community, there will be minimal scope for communications beyond that.	
Request to Move a Bin at Kellsboro Avenue	**CAOS/33:** The committee agreed to a request from a resident to move a dual-purpose dog/litter bin to a different location due to the smell that emits from the bin into the resident's property. TH has asked SBC for permission to move the bin to the spot where a dog bin is currently sited and to remove and discard the dog bin. TH will keep members up to date with progress. This project has been completed and the resident has communicated his thanks.	While this is a good news story, it will only affect the resident who lives at Kellsboro Avenue. The limited scope of the impact will therefore mean that wider comms are not necessary.	

PROJECTS ON TRACK

Dog Fouling Communications Campaign	**CAOS/08:** Deputy Clerk to draft a behaviour change communications campaign to tackle dog fouling in the parish. Draft campaign to be signed off by committee at its meeting on Wednesday 10 June. **CAOS/17:** The committee agreed to the implementation plan and put £5,406 aside in earmarked reserves for campaign spend. The campaign, entitled Poo Free Parish, was launched on Wednesday 1 July 2026. Messages will go out over the course of the year along with various community initiatives. Progress reports will be shared with the CA&OS Committee at suitable times.	Numerous opportunities to share the campaign's key messages.	
New Bus Shelter on Perrys Lane	**CAOS/09:** The committee is pleased to progress this piece of work. The Deputy Clerk is progressing this work and will present options to the committee in due course. **CAOS/49:** On Wednesday 9 September, the committee approved the purchase a barrel roof shelter from GW Shelter Solutions (quoted price: approx. £9,795). The Deputy Clerk will progress this work. **(NEW INPUT)** The project has not moved forward as quickly as the parish council would have liked because Swindon Borough Council has not yet granted legal permission for the shelter to be installed. SBC has requested additional technical information about the proposal and the Deputy Clerk is working with the shelter providers to answer SBC's questions. An update will be brought to the committee on Wednesday 4 November.	Opportunities will emerge once the go-ahead has been given. Then future opportunities will be available when work starts and when the project is complete.	

Improvements to the Vehicle Track on the Allotments	**CAOS/06:** The committee agreed the recommendation to spend £110 to enable the parish council's grounds team to fill in potholes on the allotment track as a temporary measure. The committee also received two quotes, a lower quote and a higher quote, from Contractor A to improve the allotment track in the longer term. The committee felt the higher quote was too expensive and that the lesser quote was the better option. They agreed, as a temporary measure, for the Grounds Team to fill in the potholes on the middle track. This work will be done when the grass/hedges stop growing because the Grounds Team will need plenty of available staff to do the job. It will likely be done at the end of the grass cutting season in September.	Comms piece when work is complete.	
New Benches on Perrys Lane and Weir Field	**CAOS/11:** The Deputy Clerk will make investigations following the request from Cllr DH. Swindon Borough Council has granted permission for a new bench to be installed on Perrys Lane a location identified as suitable by the parish council's grounds team. Permission from SBC for the bench on the Weir Field is still to be obtained. **CAOS/48:** The committee approved a new bench at Perrys Lane and one on the Weir Field. **(NEW INPUT)** The benches have been ordered from Enterprise Works and will be delivered on Tuesday 3 November.	Potential comms opportunities will be available as the project progresses.	
External Play Area Inspections	**CAOS/54:** The annual external inspections will be undertaken by The Play Inspection Company and will take place in November 2026.	Positive comms opportunities will exist if the inspection reports are good.	
Plaque for Allotment Swap Shop	**CAOS/60:** The committee agreed to put a plaque on the swap shop at the allotments in memory of David, the gentleman who made it and who recently passed away. This work is in progress.	With the family's approval, the parish would be delighted to be able to share this news once a plaque has been agreed and fitted.	

PROJECTS ONGOING BUT WITH SOME CONCERN

Bin Request for Ridgeway Park	A resident has requested a new dual-purpose dog/litter bin be placed at Ridgeway Park. The area is the responsibility of FirstPort management company, not the parish council. The Deputy Clerk has made initial contact with FirstPort in order to open the conversation. No formal decision has yet been made by the committee and members will be kept up to date with developments. **CAOS/54:** The committee approved the installation of two dual-purpose bins at Ridgeway Park. The Deputy Clerk will liaise with residents and FirstPort to progress the project and will bring a report to a future meeting. **(NEW INPUT)** The project has stalled because agreements have not been reached on where to place the new bins. Conversations are ongoing and an update will be brought to the committee on Wednesday 4 November.	Comms opportunities will exist if the parish agrees a course of action.	
Wichelstowe Sports Hub	**CAOS/10:** The committee approved to allocate £70,000 of Community Infrastructure Levy funds towards a new MUGA (Multi Use Games Area). Members will know more about the hub's financial picture following a meeting with the JVT on Tuesday 9 June. The committee was very pleased to be involved with the project. **CAOS/19:** Members agreed that funding the play park seemed like the most sensible option because residents in the area currently do not have access to a nearby play park. The committee agreed that they would hold off making any definite recommendations to Full Council until after the tender process was complete, but thought funding the play park the best option. On 7 August 2026, the JVT sent the parish council a draft habitat management plan, which outlined the parish's responsibilities for looking after the site's green infrastructure. This plan wil then go to DEFRA for sign off. The office responded positively to the document but more details will need to be worked up in due course.	Numerous opportunities will be available as various stages of this project go live.	

Upgrade of Bus Shelters at Listers and Thorney Park	**CAOS/25:** The Deputy Clerk will begin work on reviewing all the parish's bus shelters and will include upgrades of the shelters at Thorney park and Listers in talks with Bauer Media and the new Perrys Lane shelter. For the Listers bus shelter, Cllr LC suggested making a few minor repairs rather than replacing it completely. **CAOS/49:** SBC have offered for the parish to examine their old bus stops at the former park and ride site to see if any can be resused around the parish. A site visit to inspect the shelters is in the process of being arranged.	Numerous opportunities will exist as upgrades to bus shelters have high public interest value.	
Bowls Club Footpath	**CAOS/34:** The Committee noted that the matter has recently been transferred to a new solicitor, who is currently investigating the preparation of a lease and a licence for the proposed works. The parish council has provided the solicitor with the contact details of SBC's Property Manager to enable direct communication with the owner of the footpath. The work is ongoing and the committee will be updated in due course.	Comms opportunities will exist if/when the parish council is able to fix the path.	
Bowls Club Lease	**CAOS/52:** The the bowls club have approached the parish council to talk about the lease agreement to ensure everything is in place for when it's time to renew. Members were happy for the Clerk to continue this work and bring a further update to the committee in due course.	There may be potential for a positive news story but it will have limited appeal beyond the bowls club. The Deputy Clerk will keep an eye on joint comms options.	
Parish Council Tree Works	**CAOS/57:** Members noted the tree maintenance schedule and approved any felling to be done on a case-by-case basis, as advised by the parish council's tree surgeon, Bawdens. Bawdens will be on site from 22 to 24 September and again from 28 September to 1 October. Works will focus on Beranburh Play Area and Belmont Green. Other works will be scheduled for October, with specific dates and locations to be identified in due course.	Comms opportunities will exist once the trees have been maintained so residents can see we're keeping on top of the work.	
Maintenance of Moat Pond	**CAOS/50:** The committee noted that Moat Pond will need extensive maintenance work to be carried out during 2027. Allocated Section 106 funds of £18,912 for this project are unlikely to cover the maintenance costs but that the parish council will have a clearer idea of costings in autumn 2026 when quotes are received. **CAOS/70:** The committee approved the allocation of £55,000 for the Moat Pond project, agreed to recommendations 1-8 in the report at Appendix 1 and approved dredging work for the winter dormancy period from November 2027 to end of March 2028 to minimise disruption to biodiversity and wildlife. The Deputy Clerk and Community Projects Officer will progress this work and a future update will be brought to the committee.	Comms opportunities will exist during and after the work. Ecological matters will likely be of interest to residents.	
Maunsell Way and St Andrews Workshop Lease Agreements	**CAOS/58:** The Clerk updated the committee and explained that the hold-up is due to Swindon Borough Council. She said she has gone back to the parish's solicitor to ask SBC to extend the lease, and the committee may be required to make further decisions in due course depending on SBC's response.	Some comms opportunities may exist but will likely be of small interest due to the project being largely an administrative matter.	
Changes to National Waste Collection Rules	Changes to national waste collection rules will come into force on 31 March 2027. They will require the parish council to separate waste before it's collected. Due to the large and varied nature of the waste the parish council collects, this is impracticle. Therefore, the parish council will have to make alternative waste disposal arranagements ahead of March 2027. The preferred option is for the Grounds Team to take waste to the Household Waste Recycling Centre themselves. While this will have an impact on staff resources, it is nevertheless considered to be the best way forward. **CAOS/68:** The committee agreed with the proposed solution and asked the Deputy Clerk to liaise with SBC and WALC to ensure the proposal is feasible and to monitor best practice from other parish councils.	As this issue is largely an internal matter for the parish council, public communications will likely be minimal.	
Parish Digital Mapping Service	Numerous ongoing workstreams have identified the need for a comprehensive mapping tool to help the parish council deliver and communicate service updates to residents. The Deputy Clerk is in the process of exploring options and will update the committee in due course.	Numerous opportunities will exist once suitable software has been identified.	
Secret Garden Footpath Repairs	The footpath around the parish council's Secret Garden has deteriorated and is in desparate need of repair. Investigations are ongoing to understand the extent of the damage and the committee will be approached for a decision as soon as possible. In the meantime, the Grounds Team will ensure the path is safe.	Comms should go out to let people know that the path is being repaired.	

PROJECTS STOPPED OR DELAYED

Weir Field Pavilion	Options may exist in the near future for the regeneration of the Weir Field pavilion. No decisions have yet been made and options will be brought forward in due course.	The regeneration of the Weir Field pavilion is a significant public interest matter that will offer numerous comms opportunities.	
Kings Farm Wood Working Party	The next meeting of the Kings Farm Wood Working Party will be scheduled shortly.	TBC.	
Inverary Road/Ridgeway School Unadopted Road and Car Park	To explore solutions for making improvements to the unadopted road outside Ridgeway School and for the future of the overflow car park after the contractors currently using the car parik have left.	TBC.	