



**Community Assets & Opens Spaces Committee
Wednesday 7 October 2026**

Agenda Item 8 – Parish Council's Business Waste Contract

Purpose of the Report

Members are required to:

- **NOTE** the report and the need for the Grounds Team to take on more frequent trips to the Waterside Tip from 2027 and to reduce down the current Business Waste bin collection contract.

Background

Under new rules developed by the Department for Environment, Food and Rural Affairs, from 31 March 2027 all workplaces in England must separate their waste before it's collected, including any waste produced by employees, customers and visitors.

The new rules require organisations to separate:

- dry recyclable materials (plastic, metal, glass, paper and card)
- food waste
- non-recyclable waste (also called residual waste)

These changes will affect the parish council.

Implications for WWPC

The parish council's grounds team manager has indicated that separating waste before it's collected will be extremely hard to do due to the amount and varied nature of the waste the grounds team collects on a daily basis.

It is therefore considered that, in order to comply with the new rules, the best course of action for the parish council to take would be not to have a waste collection contract in place and instead to make more frequent trips to the Household Waste Recycling Centre at Waterside in Swindon.

The grounds team manager has assessed that one large vehicle would be needed to carry out a tip run every other day. Daily trips will likely not be needed, unless a large influx of waste is collected. The parish council has two large vehicles that will be sufficient to perform this task.

Parish council's current arrangements

The parish council currently has a waste collection contract with Business Waste, where waste is collected from the unit at Wroughton Business Park.

Under the current contract, Business Waste collects two 1100 litre bins once a week for £54, with higher charges being applied if the weight limit is exceeded. For example, in August this year the parish council was charged £328.

The current contract began on 18 March 2022, and is a rolling annual contract. At the end of any contract year, either party may terminate the contract on two months' notice. The parish council will therefore not be penalised for cancelling the contract.

Advice has been provided by Business Waste at **Appendix 1** as to what may happen if the council fails to properly separate the waste before collection after 31 March 2027.

Next Steps

No decisions are required from committee members. Once the new rules come into force and the grounds team undertakes more frequent journeys to Waterside, the situation will be monitored to ensure the arrangement works.

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