WROUGHTON & WICHELSTOWE PARISH COUNCIL

PLANNING & HIGHWAYS COMMITTEE

Minutes of the meeting held on **Wednesday 30 September 2026**

Present
Cllr Holly Woodward (Chair)
Cllr Matthew Smith (Vice Chair)
Cllr John Hewer
Cllr Mark Trigg
Cllr Stan Pajak
Cllr Martin Barrett

PH/125 **Apologies**
Cllr Diane Archer

PH/126 **Declarations of Interest & Applications for Dispensation**
None

PH/127 **Public Questions (Maximum of 10 minutes)**
A member of the public questioned the recent speed survey that had been undertaken on Brimble Hill, saying that the data was "seriously flawed". She said she intended to contact Swindon Borough Council to raise her concerns, and that she would keep the parish updated.

Another member of the public indicated that she wished to speak about the School Safe Environment Zones and the problems with parking outside the Ridgeway School.

The Chair suspended the Standing Orders and moved to the item on School Safe Environment Zones.

PH/128 **Minutes**
The committee **APPROVED** the minutes of the meeting held on Wednesday 16 September 2026.

PH/129 **Updates from the Committee Chair**
Cllr HW mentioned the recent BBC Wiltshire news story in which Wiltshire Council, Wiltshire Police and the Police and Crime Commissioner asked residents to send in footage of HGVs flouting weight restrictions on local roads – story here. She enquired as to whether the parish could contact SBC to see if they could help with a similar initiative.

Cllr MT said that if we had more details about how Wiltshire was implementing the scheme, it could be recreated in Swindon.

ACTION: TH to speak to Swindon Borough Council and Wiltshire Police to see if a similar initiative could work for the parish.

PH/130 **Actions from the Previous Meeting**

To **NOTE** that the following actions from the previous meeting have been completed:

6.1 TH sent comments in support of Wichelstowe children's home to SBC and enquired as to joint messaging.

6.2 TH has contacted the Swindon and Wiltshire Road Safety Partnership to explore options for police assistance to tackle speeding.

PH/131 **Planning Applications to be Examined**

Planning Ref: **S/HOU/26/1156**
Address: 3 Roberts Close, Wroughton, Swindon, SN4 0RS
Proposal: Erection of single storey rear extension. Loft conversion with rear dormer window.
Deadline: Not Applicable
WWPC Comments: No objections.

Planning Ref: **S/LDP/26/0923**
Address: 4 Thorney Park, Wroughton, Swindon, SN4 0QR
Proposal: Certificate of Lawfulness (proposed) for the erection of rear conservatory.
Deadline: Not Applicable
WWPC Comments: No objections.

Planning Ref: **S/HOU/26/1171**
Address: 44 Coronation Road, Wroughton, Swindon, SN4 9AS
Proposal: Erection of single storey side extension.
Deadline: Tuesday 13 October
WWPC Comments: No objections.

PH/132 **Planning Decisions Made by Swindon Borough Council**

Planning Ref: **S/LDP/26/1087**
Address: 44 Coronation Road, Wroughton, Swindon, SN4 9AS
Proposal: Certificate of Lawfulness (proposed) for the erection of a single storey side extension
Decision: Application Withdrawn

Planning Ref: **S/HOU/26/0947**
Address: 19 Woodland View, Wroughton, Swindon, SN4 9BD
Proposal: Erection of a single storey side and rear extension.
Decision: Permission Granted

PH/133 **Tree Works Notifications**

None at the time of agenda dispatch.

PH/134 **Notice of Temporary Footpath Closures**

None at the time of agenda dispatch.

PH/135 **Temporary Event Notices**

None at the time of agenda dispatch.

PH/136 **Neighbourhood Plan Survey Update**

TH updated the committee on the provisional results of the Neighbourhood Plan survey and explained that he intended to have the full results available for the next Working Party meeting on Monday 5 October.

The committee was keen to get a breakdown of the results by a variety of datasets.

PH/137 **Review of School Safe Environment Zones**

A resident raised serious concerns about car parking around Ridgeway School as drop-off and pick-up times. She said the Safe Environment scheme that was launched a while ago by Swindon Borough Council hasn't helped the situation.

She said that drivers block residents' drives, which leads to "complete chaos".

Cllr MB said he had emailed Highways officers at SBC about this issue last month and the question of enforcement had been raised. He said he will continue to press the issue in light of the resident's comments.

Cllr HW said the parish had previously spoken to Ridgeway School about this issue but no suitable resolution had been found.

Cllr JH asked if it was possible to install CCTV to identify people parking illegally.

The committee agreed that either SBC or Wiltshire Police should do more to tackle illegal parking, and said the parish would engage with the schools to remind them that this issue is still a problem for residents.

ACTION: TH write to stakeholders – Ridgeway School, Swindon Borough Council and Wiltshire Police – to flag the continuing problems and ask that enforcement action be undertaken.

The Chair reinstated the Standing Orders.

PH/138 **Ridgeway School Overflow Car Park and Unadopted Road**

TH informed the committee of the latest updated in relation to the overflow car park. He said that the car park is currently being used by OCU Group, who will be using it until approximately April 2027. They have said they will repair any potholes that arise as a result of their use and will leave the surface in a condition comparable to how it was when they took possession. They said they are not aware of any plans for the future use of the car park or the adjoining unadopted road once their works are complete.

TH said he would keep the committee updated if any further developments arise.

PH/139 **P&H Committee Project Tracker**

To **NOTE** the P&H Committee Project Tracker (copy attached).

PH/140 **Future Agenda Items**

Cllr MS asked about ongoing work on land near the former Check Inn, and TH said he would ask Cllr Gayle Cook for an update as she was looking into it.

Cllr MS questioned why the Hills site in North Wroughton had been removed from the latest version of SBC's Local Plan. TH said he would get an answer.

PH/141 **Exclusion Of Press and Public**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'. Reason: Confidential information.

PH/142 **Artis Farm Planning Application**

The committee considered this item.

The meeting was closed at 8.23pm.

Signed: .....

Chair of Planning & Highways Committee

Date: .....