WROUGHTON & WICHELSTOWE PARISH COUNCIL

PLANNING & HIGHWAYS COMMITTEE

Minutes of the meeting held on **Wednesday 28 October 2026**

Present
Cllr Holly Woodward
Cllr Matthew Smith
Cllr John Hewer
Cllr Diane Archer
Cllr Stan Pajak
Cllr Mark Trigg
Cllr Martin Barrett

Emma Freemantle (Clerk)
Thomas Haworth (Deputy Clerk)

Public: 4

PH/159 **Apologies**
None.

PH/160 **Declarations of Interest & Applications for Dispensation**
None.

PH/161 **Public Questions (Maximum of 10 minutes)**
Members of the public in attendance signalled their intertest in the item relating to the Swindon Local Plan. One resident asked why a site that had been removed from a previous version of the Local Plan, due it being deemed unsuitable, had now been included in the latest version.

Cllr HW said the committee would have to consult the SHELAA document at the end of the Local Plan to understand why that might be the case. TH said he would look into it.

PH/162 **Minutes**
The committee **APPROVED** the minutes of the meeting held on Wednesday 14 October 2026.

PH/163 **Updates from the Committee Chair**
None mentioned.

PH/164 **Actions from the Previous Meeting**
The committee noted that the following actions had either been completed or were close to completion:

6.1 To draft a response to the Langton Park appeal based on previous comments and wording contained in the refusal notice.

6.2 To write to LLFA to support residents' concerns about flooding on Bakers Road.

PH/165 **Planning Applications to be Examined**

Planning Ref: **S/HOU/26/1264**
Address: The Orchard, High Street, Wroughton, Swindon, SN4 9JX
Proposal: Erection of an additional storey over the existing bungalow to provide a two storey dwelling including associated external alterations.
Deadline: Wednesday 4 November

WWPC Comments: No objections

PH/166 **Planning Decisions Made by Swindon Borough Council**

Planning Ref: **S/LDP/26/1006**
Address: 15 Swindon Road, Wroughton, Swindon, SN4 9AG
Proposal: Certificate of Lawfulness (proposed) for Conversion of hipped roof to a side gable and the erection of 1 no. rear dormer window.
Decision: Permission Granted

Planning Ref: **S/26/0793**
Address: Overtown Farm, Overtown Lane, Wroughton, Swindon, SN4 0SH
Proposal: A retrospective Change of Use application for farm buildings and associated yard space from agricultural to class B8 use.
Decision: Application Withdrawn

PH/167 **Tree Works Notifications**

Planning Ref: **S/TWC/26/1256**
Address: Woodham Mill, Bakers Road, Wroughton, Swindon, SN4 0RP
Proposal: Works to trees in a Conservation area. *"Remove a yew tree between the front boundary of Woodham Mill and Millbrook House. The tree is damaging retaining walls, footpath and roof of Woodham Mill."*
Deadline: Not Applicable

WWPC Comments: No objections, but the committee requested for one of SBC's tree officers to visit to ensure the tree isn't cut down unnecessarily.

PH/168 **Notice of Temporary Footpath Closures**

Cllr MS updated the committee on the recent footpath recording event that took place in the village. He said the poor weather affected the take up rate but that the session was nonetheless worthwhile. He said he will continue with the project and will publish a report in due course.

PH/169 **Temporary Event Notices**

None.

PH/170 **Swindon Local Plan 2026-2046**

The committee briefly discussed the draft responses to the Swindon Local Plan that had been prepared by TH and EF.

Cllr HW flagged that a response that centred on the overall Masterplan was missing as this will be fundamental to how development is managed in Wroughton.

Cllr DA pointed to a typo in the submission on flooding and mentioned the fact that the Strategic Flood Assessment that is referenced in the Local Plan doesn't mention Wroughton.

TH said he would make those changes and distribute updated versions to the committee for approval ahead of the submission deadline on 12 November.

PH/171 **Roadworks in Wroughton**

Following numerous roadworks taking place in Wroughton this summer, TH explained that it would be a good idea to write to Swindon Borough Council's Cabinet Member for Highways, on behalf of residents, to express frustration over the poor coordination of schemes by SBC and to ask for better arrangements in future.

The committee approved the draft letter and TH said he will send it the day after the meeting.

ACTION: TH to send letter to SBC's Cabinet Member for Highways and share it online.

PH/172 **Renewal of Temporary Restrictions on M4 Bridge, North Wroughton**

The committee was briefly updated on the ongoing works on the M4 bridge and agreed that the arrangements will likely be in place for a while to come.

PH/173 **Upcoming Closure of Hay Lane**

The committee noted that Hay Lane will be closed on 19 November for one day to allow OpenReach to carry out works.

PH/174 **P&H Committee Project Tracker**

TH drew members' attention to the entry on Legge House, explaining that the case officer at SBC had recently indicated that the necessary documentation that needed to be provided by the developer as a condition of the application had not yet been received, and so work was not expected to start any time soon.

PH/175 **Future Agenda Items**

Members asked for the recently opened section of Wichel Way to be included on the next agenda to ensure any issues with the new road are picked up early.

Cllr DA asked for an update on the Co-op planning application and EF said that a road safety update will be added to the next agenda following a meeting on 3 November with Perry Payne.

The meeting closed at **8.09pm**.

Signed: Holly A. Woodward

Chair of Planning & Highways Committee

Date: 11/11/20