WROUGHTON & WICHELSTOWE PARISH COUNCIL

Thursday 5 November 2026

Dear Councillor,

You are summoned to attend
a meeting of the **PLANNING & HIGHWAYS COMMITTEE**
on **Wednesday 11 November 2026** at **7:30pm** in the **Ellendune Community Centre.**

Emma Freemantle
Parish Clerk

AGENDA

1. **Apologies**
   To receive apologies.

2. **Declarations of Interest & Applications for Dispensation**
   To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

3. **Public Questions (Maximum of 10 minutes)**
   To receive and respond to any questions, comments or representations from the public.

4. **Minutes**
   To **APPROVE** the minutes of the meeting held on Wednesday 28 October 2026 (copy attached).

5. **Updates from the Committee Chair**
   To **NOTE** any verbal updates from the Chair.

6. **Actions from the Previous Meeting**
   To **NOTE** that the following actions from the previous meeting have been completed:
   - 6.1 To send the letter to the SBC Cabinet Member for Highways to highlight traffic problems over the summer and to ask for future improvements.
   - 6.2 To ask SBC for an update on the planning application approval for the former Co-op building.

7. **Planning Applications to be Examined**

Planning Ref:	**S/HOU/26/1317**
Address:	15 Boness Road, Wroughton, Swindon, SN4 9DX
Proposal:	Extension of the existing front and rear dormers windows.
Deadline:	Thursday 19 November

Planning Ref: **S/LBC/26/1319**
Address: Parsloes Farmhouse, Overtown Lane, Wroughton, Swindon, SN4 0SJ
Proposal: Replacement of ground floor front window frame and casement.
Deadline: Monday 23 November

Planning Ref: **S/HOU/26/1304**
Address: 55 Langton Park, Wroughton, Swindon, SN4 0QW
Proposal: Erection of an outbuilding comprising home office and garden store (Retrospective).
Deadline: Thursday 12 November

8. Planning Decisions Made by Swindon Borough Council

Planning Ref: **S/26/1074**
Address: 6 Conigre Close, Wichelstowe, Swindon, SN1 7FQ
Proposal: Change of Use from C3(a) Dwellinghouses for single household/family to C2 Residential Institutions, specifically for use as a Children's Home.
Decision: Permission Granted

Planning Ref: **S/HOU/26/0923**
Address: 4 Thorney Park, Wroughton, Swindon, SN4 0QR
Proposal: Erection of Conservatory to the Former Front of the Property 5m wide and 3m in Projection.
Decision: Permission Granted

9. Tree Works Notifications

Planning Ref: **S/TPO/26/1054**
Address: 6 Parsloes Close, Wroughton, Swindon, SN4 0TP
Proposal: Works to trees within Tree Preservation Order (No. 6) 2002: *To fell the Silver Birch and Cherry Tree.*
Decision: Permission Granted

10. Notice of Temporary Footpath Closures

None at the time of agenda dispatch.

11. Temporary Event Notices

None at the time of agenda dispatch.

12. Wichel Way Opening

To review the new section of Wichel Way, which opened on 26 October, and to pass any comments back to Swindon Borough Council if applicable (copy attached).

13. Swindon Local Plan 2026-2046

To **CONSIDER** the draft response to the Reg 19 version of Swindon Borough Council's Local Plan (copy attached).

14. Updates from Flood Working Party

To receive an update following the Flood Working Party meeting that took place on Monday 2 November and to **NOTE** the next working party meeting is Monday 15 February at 2pm. However, a meeting may be called sooner if progress has been made with the SBC tender process and can be reported on (copy attached).

15. Updates from Wiltshire and Swindon Road Safety Partnership

To receive an update from the Wiltshire and Swindon Road Safety Partnership meeting that took place on Tuesday 3 November and to **CONSIDER** and **AGREE** to the attached draft letter being sent to Swindon Borough Council with a request for support and advice on various Highways and Speeding issues in the parish (letter to follow).

16. Water Disconnection Works on Wharf Road

To **NOTE** that Thames Water will be carrying out disconnection works to the water supply at the Wharf Road toilets on 18 and 19 November (copy attached).

17. P&H Committee Project Tracker

To **NOTE** the P&H Committee Project Tracker (copy attached).

18. Future Agenda Items

For members to suggest any future agenda items for consideration by the committee.

Members of Committee (7)

Cllr Holly Woodward
Cllr Matthew Smith
Cllr Diane Archer
Cllr John Hewer
Cllr Stan Pajak
Cllr Mark Trigg
Cllr Martin Barrett

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.