WROUGHTON & WICHELSTOWE PARISH COUNCIL

Thursday 19 November 2026

Dear Councillor,

You are summoned to attend
a meeting of the **PLANNING & HIGHWAYS COMMITTEE**
on **Wednesday 25 November 2026** at **7:30pm** in the **Ellendune Community Centre.**



Emma Freemantle
Parish Clerk

AGENDA

1. **Apologies**
   To receive apologies.

2. **Declarations of Interest & Applications for Dispensation**
   To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2025.

3. **Public Questions (Maximum of 10 minutes)**
   To receive and respond to any questions, comments or representations from the public.

4. **Minutes**
   To **APPROVE** the minutes of the meeting held on Wednesday 11 November 2026 (copy attached).

5. **Updates from the Committee Chair**
   To **NOTE** any verbal updates from the Chair.

6. **Actions from the Previous Meeting**
   To **NOTE** that the following actions from the previous meeting have been completed:
   - 6.1 To speak to SBC to see if action can be taken to address the ongoing issues with Comet Way, following an appeal from a resident who lives nearby.
   - 6.2 To organise a site visit with councillors and a local resident to understand flooding issues at The Pitchens and to investigate landownership arrangements for Willow-Brook stream.
   - 6.3 To put ideas together for a road safety communications campaign.

7. **Planning Applications to be Examined**

Planning Ref:	**S/HOU/26/1370**
Address:	4 Dunbar Road, Wroughton, Swindon, SN4 9DS
Proposal:	Erection of a part single-storey, part two-storey rear extension to the dwelling and a porch to the side elevation.

Deadline: Friday 27 November

Planning Ref: **S/HOU/26/1385**
Address: Warleigh House, The Pitchens, Wroughton, Swindon, SN4 0RU
Proposal: Works to reinstate and restore the Grade II listed property, following significant damage due to major fire incident.
Deadline: Monday 30 November

Planning Ref: **S/LBC/26/1386**
Address: Warleigh House, The Pitchens, Wroughton, Swindon, SN4 0RU
Proposal: Works to reinstate and restore the Grade II listed property, following significant damage due to major fire incident.
Deadline: Monday 30 November

Planning Ref: **S/LBC/26/1397**
Address: Woodham House East, Bakers Road, Wroughton, Swindon, SN4 0RP
Proposal: Variation of condition 3 (Approved drawings) from Planning application S/LBC/26/0244 – relating to Heritage Statement and Statement of works.
Deadline: Thursday 3 December

Planning Ref: **S/LBC/26/1338**
Address: Burderop House, Burderop Park, Swindon, SN4 0HN
Proposal: Listed Building Consent application for completed internal alterations and proposed secondary glazing at Burderop House, Grade II*.
Deadline: Tuesday 24 November

8. Planning Decisions Made by Swindon Borough Council

Planning Ref: **S/HOU/26/1156**
Address: 3 Roberts Close, Wroughton, Swindon, SN4 0RS
Proposal: Erection of single storey rear extension. Loft conversion with rear dormer window.
Decision: Permission Granted

Planning Ref: **S/HOU/26/1171**
Address: 44 Coronation Road, Wroughton, Swindon, SN4 9AS
Proposal: Erection of single storey extension to south-eastern elevation.
Decision: Permission Granted

Planning Ref: **S/HOU/26/1217**
Address: 14 Priors Hill, Wroughton, Swindon, SN4 0RT
Proposal: Erection of detached garage (retrospective).
Decision: Permission Granted

9. Tree Works Notifications

Planning Ref: **S/TWC/26/1256**
Address: Woodham Mill, Bakers Road, Wroughton, Swindon, SN4 0RP
Proposal: Works to trees in a conservation area. *T7 Yew - Fell to ground level*.
Decision: Permission Granted. Condition: *That the agreed works should be implemented within two years of the date of this permission and that only the works detailed be implemented.*

10. Notice of Temporary Footpath Closures

None at the time of agenda dispatch.

11. Temporary Event Notices

None at the time of agenda dispatch.

12. Highway Matters Received from Local Resident

To **NOTE** the report and the issues highlighted by a local resident, and to **AGREE** any actions (copy attached).

13. Changes to National Planning Committee Rules (National Scheme of Delegation)

To **NOTE** the latest information received from Swindon Borough Council in relation to the changes to national planning committee rules (copy attached).

14. Upcoming M4 Works

The **NOTE** the forthcoming works taking place on the M4 and the information supplied by National Highways (copy attached).

15. Neighbourhood Plan Working Party Update

To receive an update on the Neighbourhood Plan Working Party meeting that took place on Wednesday 18 November (copy attached).

16. P&H Committee Project Tracker

To **NOTE** the P&H Committee Project Tracker (copy attached).

17. Future Agenda Items

For members to suggest any future agenda items for consideration by the committee.

Members of Committee (7)

Cllr Holly Woodward
Cllr Matthew Smith
Cllr Diane Archer
Cllr John Hewer
Cllr Stan Pajak
Cllr Mark Trigg
Cllr Martin Barrett

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.