WROUGHTON & WICHELSTOWE PARISH COUNCIL

17th November 2026

Dear Councillor,

You are **summoned** to attend the
PARISH COUNCIL MEETING
to be held on **MONDAY 23rd NOVEMBER** at **7:30pm**
at **The Ellendune Community Centre, Barratt Way, Wroughton, SN4 9LW**



Emma Freemantle
Clerk

AGENDA

Attending

1. **Apologies**
   To receive apologies from members and to receive apologies for absence from Cllr Lisa Campisano and to consider approval, of ongoing apologies for an extended period, with the arrangement to be reviewed as appropriate.

2. **Declarations of Interest & Applications for Dispensation**
   To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2026.

3. **Public Questions**
   To receive and respond to any questions, comments or representations from the public. (Maximum of 10 minutes).

4. **Minutes of the Previous Meeting**
   To confirm as a true record the minutes of the Full Council meeting held on 19th October 2026 (Copy attached)

5. **Chairs Report**
   To receive a report from the Chair.

6. **Ward Councillor Update – Cllr G Cook, Cllr M Courtliff and Cllr M Barrett.**
   To receive a report from Swindon Borough Ward Councillors.

7. **Integrated Care Board (ICB) Update**
   To receive an update from Cllr M Smith regarding the ongoing petition and communication with the ICB surrounding the demands for a new medical facility in Wroughton and Wichelstowe.

8. **Parish Council Representatives' Report**
   To receive reports from Members of outside bodies:

   8.1 Transport Reps
   8.2 Carnival Committee

8.3 Duck Race Committee
8.4 Wroughton & Wichelstowe Closed Churchyard
8.5 Wroughton History Group
8.6 Bennett & Sutton Charity – (Poster attached)

9. Friendship Café

To receive a verbal update from Cllr D Archer regarding recent activities at the new Friendship café in the Wroughton Library.

10. Wroughton Community Library

To receive a report from the parish councils Library Supervisor (Copy attached).

11. Swindon Climate Action Network

To receive an update from Cllr R Easter regarding the Swindon Climate Action Network.

12. Swindon Local Councils Forum (SLCF)

To receive an update from Cllr S Pajak, Chair to the Forum, following the meeting at Civic Offices on 19th Nov. Copy of the agenda will follow.

13. Public Safety and Neighbour Consideration During Public and Private Events

To consider the safety implications and potential impact on residents of events such as Bonfire Night, Diwali, New Year's Eve and other celebrations involving fireworks or similar activities. The Parish Council will look to investigate appropriate safety measures, public awareness and neighbourly consideration, seeking guidance and assistance from DWF Rescue where appropriate. (Copies attached).

14. Ellendune Community Centre

14.1 To receive and note the centre managers report for November 2026 (Copy attached)
14.2 To retrospectively note and agree to the expenditure items circulated via email on 11th November 2026 (Copy attached).

15. Carnival Committee Request 2027

To consider the request from the Carnival Committee to host the event next year and provide a response (Copy attached).

16. CIL Funds Expenditure

16.1 **Boness Road Play Area** - To receive an update from the contractor on the condition of the pathway and to consider the quote attached for its resurfacing. (copy attahced).
To agree to use £14,268.20 of CIL funds for the completion the works and instruct the appointed contractor to proceed.

16.2 **Wichelstowe Sports Hub –** To note the letter which has previously been agreed by the parish council to evidence financial support for the provision of a new MUGA at the new Sports Hub site. (Copy attached)
To formally note the retrospective agreement to use £70,000 of CIL Funds for the MUGA provision.

17. Remembrance Service Feedback 2026

To note the update from the Community Projects and Events Officer regarding this years' service with photographs attached. (Copy attached)

18. Christmas Light Switch on Event

18.1 To receive the update form the Community Projects and Events Officer regarding this year's event for 28th November (Copy attached)
18.2 To note the new poster for this year's event (Copy attached).

19. Fostering in Swindon

To discuss progress options in supporting the Fostering Team to promote fostering within Wroughton and Wichelstowe including opportunities for community engagement, upcoming events and ideas for raising awareness. (Copy attached).

20. Exclusion Of Press and Public

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Exempt Information – *Emergency Response and Resilience Planning and Contractual Confidentiality*

21. Peoples Emergency Briefing

21.1 To receive an update report from the Deputy Clerk following a recent visit to the WALC conference and viewing of the "Peoples Emergency Briefing" video.

21.2 To consider the recommendations withing the report.

22. Akers Land – Correspondence from Swindon Borough Council

To review the correspondence from SBC regarding the Akers Land and consider to agree a response which has been drafted by the Clerk. (Copy to follow)

23. Future Agenda Items

To table any future agenda items raised by members.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.